



PRIVACY AND CIVIL LIBERTIES OVERSIGHT BOARD
WASHINGTON, D.C. 20511

February 12, 2019

Emma Best
MuckRock News
411A Highland Ave.
Dept. MR 49294
Somerville, MA 02144

Re: PCLOB FOIA 2019-03

Dear Ms. Best:

I am writing in response to your requests for records under the Freedom of Information Act (“FOIA”) received by the Privacy and Civil Liberties Oversight Board (“PCLOB”) on October 15, 2018, and October 22, 2018, respectively. Your original requests were submitted to the National Archives and Records Administration (“NARA”) for “copies of all SF-311 forms submitted to NARA from all agencies for all available years” and “copies of all drafted, submitted or received SF-716 forms produced from January 1, 2001 through December 31, 2017.”

The NARA conducted searches and located documents responsive to your request. However, release of the documents required consultation and referral with the other government agencies who submitted the SF 311 and SF 716 forms to the NARA. This letter includes redacted versions of the SF 311 and SF 716 forms the PCLOB submitted to the NARA during the requested timeframes. After reviewing the documents, I have applied redactions pursuant to Exemption 6 of the FOIA, 5 U.S.C. § 552(b)(6). Exemption 6 protects information the disclosure of which would “constitute a clearly unwarranted invasion of personal privacy.” Redactions have been clearly marked with the corresponding exemption.

You may contact me or the PCLOB’s FOIA Public Liaison Eric Broxmeyer at (202) 296-4617 or foia@pclob.gov for further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (“OGIS”) at the NARA to inquire about the FOIA mediation services they offer. The contact information for OGIS is Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001; email at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

If you are not satisfied with my response to this request, you may administratively appeal by writing to the PCLOB Freedom of Information Act Appeal Authority, at 800 N. Capitol St., NW, Washington, DC 20002, or you may submit an appeal via email to foia@pclob.gov. Your appeal must be postmarked or electronically transmitted within ninety calendar days from the date of this letter.

Sincerely,



Annan Mortensen
Acting Freedom of Information Act Officer
Attorney-Advisor
(202) 296-2706